



AGM Agenda & Minutes

15:30 Thursday 7th March 2021

The meeting was held on Zoom

Agenda:

1. Verify Quorum is present
2. Approve last AGM minutes
3. Chair's report
4. Financial report
5. Votes to amend UKSEDS rules

Actions:

Minutes:

1. Verify Quorum is present
 - a. Yes
2. Approve last AGM minutes
 - a. 38 in favour of previous minutes
 - b. 0 not in favour
3. Chair's report
 - a. It's been a great year for UKSEDS
 - b. Launched Student Space Symposium
 - c. SpaceCareers.uk is now five years old
 - d. All competitions concluded virtually
 - e. Diversity in Space Careers ran and was a great success
 - f. Record breaking NSSC
 - g. Annual report will be on the website in the next week or so
4. Financial report
 - a. Have fully moved to a new charitable structure
 - b. Closed on £35,886.48
 - c. Current balance £46,160.38
 - d. NSSC expenditure is around £3,000
 - e. Charity has a surplus of money
 - f. Our income has increased but expenses have decreased
5. Changes to the UKSEDS rules

- a. Membership
 - i. There is currently a contradiction between the constitution and the rules document on whether under 18s can be members.
 - ii. Constitution (5.9.1.a): “Membership of the CIO is open to students and apprentices who are at least 18 [...]”
 - iii. This amendment would bring the rules in line with the constitution, which supersedes it on this point anyway.
 - iv. Proposed clause to remove (2.4)
 - v. Eligible persons under the age of eighteen may not become full members, but can register their interest to be placed on mailing lists and take part in events or competitions. They may not vote, stand for election, volunteer, or hold office.
- b. Exec committee
 - i. The Constitution currently doesn't explicitly state that members of the Executive Committee only serve until the next AGM (though this is implied in the clause about the AGM). We propose stating this explicitly.
 - ii. Proposed new clause (for insertion after clause 4.3)
 - iii. Members of the Committee shall serve until the next Annual General Meeting.
- c. Trustee change
 - i. Trustees can resign and be replaced part way through a term, in which case it is ambiguous as to whether the new trustee can attend meetings, give their thoughts on issues and get up to speed on the operations of the charity until after the next General Meeting, should they be confirmed by a vote. We propose to clarify this point by allowing trustees that have been appointed by the board, but not yet confirmed to attend trustee meetings and give their thoughts, but without voting power, legal authority or responsibility.
 - ii. Proposed new clause (for insertion after clause 5.3)
 - iii. Trustees that have been appointed by the board of trustees but not yet confirmed by a vote of the Membership at the next General Meeting are:
 - iv. (a) permitted to attend meetings of the board of trustees and permitted to voice their thoughts on the matters being discussed but unable to vote on any matter being discussed
 - v. (b) bound to articles 6, 7, 27, and 30 of the constitution as if they were a full charity trustee
- d. General meetings
 - i. Currently if we hold an Extraordinary General Meeting, we have to approve the minutes of the last Annual General Meeting, which for better transparency and accountability should really only happen at the next Annual General Meeting. This amendment would mean that at any AGM the minutes from the last AGM and any EGMs held in the interim would be reviewed.
 - ii. Current clause 9.1

- iii. The first agendum of any general meeting must be to accept or reject by vote the minutes of the previous general meeting, or to note any corrections as upheld by vote if necessary.
- iv. Proposed clause 9.1
- v. The first agendum of any annual general meeting must be to accept or reject by vote the minutes of the previous general meetings up to and including the previous annual general meeting, or to note any corrections as upheld by vote if necessary.
- vi. Clarification, under 18s can not become members
- vii. Voting on approving the amendments above
 - 1. Yes 37
 - 2. No 2
 - 3. **Amendments approved**

6. Vote for positions

- a. **Chair Antonio Duduianu**
- b. **Vice-Chair Zaria Serfontein**
- c. **Treasurer Craig Orrock**
- d. **Secretary Hannah Rosenbaum**
- e. **Exec at Large Christina MacLeod + Em Truman**
- f. Chair

- i. Antonio Duduianu (33)
 - 1. Engineering student, aspiring entrepreneur, tutor and mentor for young people
 - 2. Exec At-Large for this year
 - 3. Taking a year off from Uni
 - 4. Wants to:
 - 5. Lead in the current expansion phase of each team and the organisation as a whole
 - 6. Continue to improve our relationship with members and volunteer
- ii. RON (1)
- iii. ANTONIO CHAIR

g. Vice Chair Zaria Serfontein

- i.
 - 1. South African/Irish PhD student at Cranfield University focusing on space debris mitigation
 - 2. Some of my fondest memories of my Master's included taking part in the UKSEDS Lunar Rover Competition
 - 3. Wanted to give back and volunteer my time to offer students similar opportunities
 - 4. Events and Competitions Team Lead: loved my role; continuously challenged, learned a lot, worked with amazing teams to host great events, saw the competitions grow
 - 5. UKSEDS has grown significantly; I'm excited to see where we go next!
 - 6. Big picture projects: building on our legacy to make space more accessible for students across the UK

- ii. Faye Davies
 - 1. Master of Research Student in Planetary Geology at the University of Glasgow, College of Science and Engineering PhD Officer
 - 2. During undergrad: President, Secretary, Social Secretary and Union Sports Chair of sport and society committees, VP (Activities) for their Students Union
 - 3. Wants to:
 - a. See growth within spacecareers.co.uk
 - b. Maximise the impact and evaluate the outreach programme in schools and universities
 - c. Support and build on the work being done to further grow events such as DISC and make events as accessible as possible to all members
 - d. Be an active member of the committee
- iii. Vote round 1
 - 1. Zaria 27
 - 2. Faye 6
 - 3. RON 0
 - 4. Remove RON
- iv. Vote round 2
 - 1. Zaria 26
 - 2. Faye 8
 - 3. Zaria Vice Chair
- h. Treasurer
 - i. Craig Orrock
 - 1. I'm a 2nd Year Mechanical Engineering undergraduate student at Heriot-Watt University in Edinburgh
 - 2. I'm the Co-Lead of the University of Edinburgh's rocketry society liquid rocket engine project
 - 3. I've been a UKSEDS Volunteer for over a year now, and I'm looking to take an increased level of responsibility so that I can help steer UKSEDS to continue to be an incredibly successful national student space society and build upon the work of previous executive committees.
 - ii. Craig 31
 - iii. RON 0
 - iv. Congratulations Craig
- i. Secretary
 - i. Hannah Rosenbaum
 - 1. UKSEDS Diversity Team
 - 2. NSSC 2021 Organising Team
 - 3. Eager to take on a role with more responsibility, and willing to give it her all!
 - 4. Wants to:
 - 5. Grow UKSEDS sustainably
 - 6. Focus on establishing relationships between UKSEDS & space companies

- ii. Joshua Bernard-Cooper
 - 1. Chair of St Andrews' UKSEDS branch, UKSEDS Membership Team, SSS 2020 & NSSC 2021 Organising Teams
 - 2. It would be an honour to be a part of the exec! UKSEDS has served as a huge source of inspiration to me throughout my ongoing journey to be a part of the space industry
 - 3. Wants to:
 - 4. Help transition back into in-person activities, but still utilise the universal transition to remote events
 - 5. Ensure diversity (especially socio-economic) remains central to UKSEDS
 - 6. Help widen the Exec's perspective in making decisions and finding partners
- iii. Vote
 - 1. Hannah 17
 - 2. Josh 12
 - 3. RON 1
 - 4. Bye Ron
- iv. Vote 2
 - 1. Hannah 18
 - 2. Josh 11
- v. CONGRATULATIONS HANNAH
- j. At Large
 - i. Em Truman
 - 1. UKSEDS Outreach Team Lead, 2+ years with UKSEDS
 - 2. Gained lots of experience and contacts to bring to Exec, works well with volunteers
 - 3. Wants to:
 - 4. Help UKSEDS continue to expand and improve as it has been over the past couple of years.
 - 5. Promote multi-team projects, that will increase our engagement and provide real benefits to the community.
 - 6. Help UKSEDS reach our full potential!
 - ii. Christina MacLeod
 - 1. Final Year MechEng, Careers Team Content Writer (since January 2020)
 - 2. Founded & lead the EdiWiSpace Conference, ex-President EU Mechanical Engineering Society, Sponsorship Manager for Endeavour, Engineering Representative for the E U WiSTEM Society, among other roles
 - 3. Comfortable stepping into new roles and figuring out challenges
 - 4. Enjoys meeting new people and forming new connections
 - 5. Comfortable communicating with a wide range of people and working with them to bring new ideas to life
 - 6. Wants to: help shape the future of UKSEDS and inspire others to engage with the sector
 - iii. Vote 1

1. Em 12
 2. Christina 14
 3. RON 0
 4. RON eliminated
 - iv. Vote 2
 1. Em 12
 2. Christina 14
 3. Congratulations Christina!!
 - v. Vote 3
 1. Em 25
 2. RON 0
 3. Congratulations Em!
7. Approval of new trustees
 - a. Sheila Kanani - Education, Diversity, Outreach Officer, Royal Astronomical Society
 - b. Nick Shave, VP Strategy & Programmes, Inmarsat
 - c. Andrew Bacon, Founder & Chief Designer, Space Forge
 - i. Yes 31
 - ii. No 0