



UKSEDS AGM Minutes

14:55 Sunday 8rd March 2020

The meeting was held in person at the National Student Space Conference 2020, Birmingham
Secretary: Sophia Lee Roberts

Introduction

Brief introduction from Anu.

Previous Minutes

Last year minutes - approved

- Will presented progress of the year
- Louise presented Accounts
- £33 came out of know, but resolved.
- Executive committee elected in
- AOB: Voting procedure policy changed (hasn't happened), tested team leads

Chair's Presentation

Lots of collaboration, and co-hosting, e.g space agency, national space academy

Lots of reach, e.g. goonhlilly, 25% income increase, representation at multiple events, e.g, outreach, careers, music festival

Careers hit over 1Million view (lead by Jacob)

- Most events put on in a year
- Careers lunch is a brand on its own

First hackathon ever! Huge successes!

Diversity and inclusion were core to strategy

Awards won: Heidi won sir Arthur Clarke award!!!

- Runner up: Sophia!

Space sector is looking inclusive as possible. Our volunteer team is incredible. Big thanks, everyone! Confidence in next exec! Going to Smash it!

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Charity & financial Update

- Huge logistical/ legal change
- There are two UKSEDS: (1) Un incorporated:, we are committing x amount of money and personal legally responsibly. (2) Charitable incorporated: Charity is responsible and liable.
- Been going on for many many years (started 2010)
- New bank account
- NSSC2020: Income brought it by both charities, was bit of a mix
- Arran showed 2018 financial breakdown which required auditing, need motion to approve to finances for the future:
 - Approved
 - 51,774.32 income.
 - 4,240 bursaries and grant
 - 1000 travel grants
 - All profits pumped back into UKSEDS
 - We got lots more sponsorship, new stream of income for ORT
 - What's the 495?
 - T-shirt sales
 - Any plans for the 28k?
 - Half of one year is reserve
 - Fund actives for next year
 - The numbers don't quite add up?
 - We way be missing some budget lines
 - **MOTION: Review in finances again, find discrepancy**

Elections

Heidi introduced the start of the elections. Explain to election procedure – if there more than one person running there a voting system hierarchy. No questions.

CHAIR:

Jacob: "Career team lead at UKSEDS, elected. Spacecareers.uk website. Amazing team – I study at Cranfield, undergrad at Bath, started UKSEDS. Started UKSEDS October. Before UKSEDS did not picture me doing this – STEM ambassador though. Not confident previously, but UKSEDS has helped with him grow. Provide opportunities to all members, volunteers, expanding scope of UKSEDS, increase awareness, increase outreach, focus of getting people doing things and actively engaging. Very proud of the careers team – doing it for a year, good leaderships. Careers is very successful, large amount of events and want to continue with UKSEDS: open office policy, volunteer retention.

New from December? Why didn't people previously stay on?

- Before me, past exec has been long discussion. The team leads have helped with managing teams and keeping them engaged. People we've had from December, and retained them fantastically

How to expect to join to differ to team lead?

- Overlook on all UKSEDS Teams. Managing committee e, decision making, contacts. Don't expect to much more that his hard work with careers. Ideas came on the job during careers, expects similar things to happen here

10s of core values?

- Providing diverse inspiring platform of students to link up with industry.

VOTE: Unanimous for Jacob

VICE-CHAIR

Sophia: "Started UKSEDS June/July – not been here too long but been fine. Acting secretary is December due to reshuffle. Great opportunity to help push things that have been started e.g. membership. All very remote, makes it difficult but wants to employ more retention"

How do you and Jacob could balance each other out?

- We work well as a team. Already don't projects together, wrote a paper. We communicate effectively. Both love wacky ideas, and brutally honest.

VOTE: Unanimous for Sophia

TREASURER

Arran: "Second year. UKSEDS Since october 2018. This time last year I was elected as treasurer, lots of experience. Lots of account opening. Got the bank account set up. Not fair to let someone else clean up my mess. Sustainably progress and continue this!"

Any areas for cost efficiency?

- My aim over the last to reduce inefficiencies. Grants / money saved / Always looking for more savings

VOTE: Unanimous for Arran

SECRETARY

Alex: "3rd year physics, local host, hadn't heard UKSEDS before since. Imp res of physics society. Raise more awareness of UKSEDS in physics / engineering departments. NSSC involvement! Good a saving money, spoken to improtatn people. Raised 6k! Loves a good time!"

Job is also includes maintain relationship. How do you do this?

- Consistency is key, every thing on drive is consistent. But not neccassry up to date, make it the relationships personal. This is want I want to do, but keep UKSEDS linked with point of contact.

Experience minuting?

- Never had security, but always been in committees. Used to being attentive. Minutes so of it myself, doesn't expect it to be a challenge

Enjoyed getting more physics student involved. What about diversity of subjects? How do you ensure this diversity?

- Very important, loads of difficult skills sets. Pushing out to EVERYONE is a big challenge. If you can get the message out there, fantastic, be ambitious about it. People see the vision, see the involvement.

How did you turnover 30k student club?

- Mostly for the ball. Sponsorship. Could be new ways raising money for UKSEDS – personal grant schemes. Lots of applications, built experience in this.

VOTE: Unanimous for Alex

AT-LARGE

Antonio: "Aerospace engineering, UKSEDS 3 months, loving it, jumped into the deep end with NSSC and get involved as much as possible. Learn so much, and want to continue doing this! Had plenty of leadership roles in the past, wants UKSEDS to grow! Wants it to stay to same with hospitality. Feels very comfortable, and really wants to push the membership for this reason"

Paige: "3rd Physics at Bham. Local volunteer at NSSC. Loves working with UKSEDS, and really caught the UKSEDS bug. President of Bham physics society next year – works hard for outreach, schools, unprivileged schools, hosted conference, panel discussions, diversity and inclusion in STEM. Throws herself in the deep end, loves getting involved. Student ambassador, loves talking to people.

Craig: "Mech engineering, UKSEDS team for 4 months (tech). Loves the work, really loves the inclusivity, especially disability access. Recognises skills gap in the sector, and wants to fix that and encourage the interaction between students and industry.

President of PPS? Time Commitments?

- Paige: Thrive on juggling things. Lots of experience of having lots on my plate – find it motivational to have lots going on. Not worried at all.

Exec requires being proactive, do you have examples?

- Antonio: "Organising and leading a lot already, rose money for charity.
- Craig: Not much proactive in UKSEDS, I am generally quite new. Not done a lot of volunteer, but I show that im active and enjoy it and proactive
- Paige: " Food problems at NSSC that was not being addressed, too much food – made sure that food was given to students at bham. Also sent to food to local community to feed some homeless and less fortunate.

Why do you wanna be exec?

- Graig: "About making changes, and having an impact!"
- Antonnio: "Reasonability, I like being in this leadership position. Bigger picture
- Paige: "Bit of free time, and spare time – saw it as an opportunity. Why wouldnt I do it when ive got the experience and time. Loved meeting everyone.

Volunteer retention is a challenge. What one thing would you do for retention?

- Paige: "Dealt with lots of volunteers, recruit for outreach. Also had retention problems, already been exposed. Cant force it, possibly include a reward system
- Craig: "Unpredictable . Encourage people to create personal relationships with the volunteers, because new volunteers
- Antonnio: "recognises that some volunteers do it for the cv, also didn't always get told some thing to do when I joined. Again, its about the personal relationship, perhaps even a mentorship.

VOTE: Antonio, Paige were elected as at-large executive committee

1st round (Elimination)

19 for Antonio

11 for Paige

Eliminating Graig

2nd round (1st position)

20 for Antonio

12 for Paige

3rd round (2nd position)

10 for Graig

16 for Paige

Unanimous Confirmation of appointment of new trustee:

- Julia Hunter-Anderson
- Matjaz Vidmar

AOB

Summary: Anu thanks local host team. Honestly soldiers! Thanks to exec! And were done! HUGE THANK YOU TO ANU!! WHAT A POWER HOUSE.

Julia says thank you to everyone that puts time and energy into UKSEDS. Cant believe of the progress and based on volunteering. Life is a marathon not a sprint.