Annual General Meeting
Minutes

15:00 Sunday 6th March 2016

The meeting was held in the Rik Medlik building of the University of Surrey during the UKSEDS National Student Space Conference 2015.

Attendance
A maximum of 48 members and a minimum of 45 members were in attendance. The exact number fluctuated throughout the meeting as some members had to leave.

Minutes
Minutes were taken by the Secretary, David Jones-Gerrard.

1. Committee Reports
   a. Joseph Dudley, as Chair, presented
   b. The winner of the twitter retweet competition was Tim Peake.
      i. As Mr. Peake is an employee of ESA the award was given to the next highest retweet
   c. Outreach funding for next year increased to £4000 from Space for All
   d. Overview of events and projects, including careers events
   e. UKSEDS launched SpaceCareers.uk
   f. Discussion of partner organisations Euroavia, SGAC and BIS
   g. UKSEDS taking lead on developing european rocketry competition

2. Approval of the Accounts
   a. Ciara McGrath, as Treasurer, presented the accounts
   b. A question was raised about the excess income from the previous financial year
      i. this has been held as a surplus in case of emergency
   c. A question was raised regarding accountability for project funds;
      i. The rules for applying for funding was outlined
   d. A question was raised asking about the projects funding pool
      i. Accounts run November to November; the funds are allocated but not yet spent
   e. Vote: The accounts were approved unanimously.

3. Approval of minutes of 1st March 2015 AGM at University of Surrey
   a. Joseph Dudley, as Chair, presented the minutes of the 2015 AGM.
   b. Vote: The minutes were approved unanimously.

4. Motions
   a. No motions were raised.

5. Elections
   a. Joseph Dudley, as chair, presented the change to the Rules and Regulations regarding changing Officer roles to staff positions and increasing the size of the Executive committee to six
   b. The staff roles were then outlined to the attendees
c. A question was raised regarding removing the elected committee and how that would result in reduced structure and accountability
   i. It is expected that volunteers will be as responsible as previous officers
   ii. The new structure allows greater flexibility and for each volunteer to tailor their workload
   iii. Further, Exec positions will have management roles
   iv. Joseph has promised not to become a megalomaniac

d. Uncontested Positions
   i. Chair
      1. Candidate: Joseph Dudley
      2. Vote: Joseph was elected unanimously.
   ii. Vice Chair
      1. Candidate: Rob Garner
      2. Vote: Mr. Garner was elected unanimously.
   iii. Treasurer
      1. Candidate: Ciara McGrath
      2. Vote: Ciara was elected unanimously.
   iv. Secretary
      1. Candidate: David Jones-Gerrard
      2. Vote: David was elected unanimously.
   v. At-Large Officers - Round 1
      1. Candidates: James Telfer, Portia Bowman
      2. Vote: James received a higher share of the votes, however this was not recorded due to a technical issue. There were no votes to reopen nominations
   vi. At-Large Officers - Round 2
      1. Candidate: Portia Bowman
      2. Vote: Portia was elected unanimously.

e. Contested Positions
   i. There were no contested positions

6. Any Other Business
   a. A show of hands suggested that 28 of the attending members had signed up or intended to volunteer as staff
   b. The winner of the retweet competition was Heidi Theimann
   c. The winner of the impressions competition was a member from StrathSEDS.